



Novato Parents Nursery School

1473 South Novato Boulevard, Novato, CA 94947 • 415. 897. 4498 •

www.npnurseryschool.org

Payment Policy 2023-2024 School Year

Novato Parents Nursery School is a non-profit organization. We make a great effort to keep expenses as low as possible and to be fiscally responsible stewards. We try to streamline payment policies whenever possible to reduce clerical time spent in special handling of individual accounts. To that end, we have instituted payment policies designed to treat all families fairly and to be efficient, effective and responsible.

Please initial all statements and sign at the bottom.

I understand and agree to the following:

_____ Your child may attend school as long as your financial obligations are honored.

_____ Any family experiencing unforeseen financial difficulty is urged to contact the NPNS Board of Directors immediately before late charges accrue. We will make every effort to accommodate the situation in a way agreeable to all.

_____ Tuition is due on the 1st of each month and is delinquent after the 10th. The 2nd through the 9th of each month is the grace period.

_____ After 30 days, families not current in their account may be asked to keep their children home until outstanding bills are paid in full.

_____ Security deposits may not be used to pay the last month's tuition.

_____ All families are required to adhere to all tuition and late fees listed in the NPNS Tuition and Fee Schedule.

_____ If you need to change classes or leave NPNS, 30 days notice is required. If not given, the remaining days tuition will be charged or removed from deposit.

Parent Name (Printed): _____

Parent Signature: _____ Date: _____